

2. Operation status

2-1. Operation status

Circle the relevant number for the operation status of your company as of March 31, 2014.

If "5. Dissolution, withdrawal and foreign capital reduced" is applicable, circle one of the two indicated corresponding periods during which the dissolution, withdrawal, or foreign capital reduction occurred.

211	1. In operation	Company is currently in operation.	* Fill in all the items from 2-2 amounts given below. * Fill in the items 231 "Year of establishment or foreign capitalization," 241 "Reason for which the ratio of shares or equity owned by foreign investors has surpassed one third of the total shares." * i. For those who selected fiscal 2013, please answer item 221, 222 "Transfer of functions" and item 231 "Year of establishment or foreign capitalization".
	2. Before the first accounting term after establishment	Company has not yet reached the first accounting term after establishment or after foreign capitalization.	
	3. Not yet established, not yet in operation	Company has not yet been established/ is not in operation	
	4. Suspended	Company is temporarily out of business or in dormancy.	
	5. Dissolution, withdrawal, or reduction of foreign capital ratio	Company dissolved due to liquidation, bankruptcy, takeover, merger or similar reason. Your company's foreign investors have withdrawn or your company's ratio of capitalization by foreign investors has fallen below one third.	
	i. In FY2013 ii. In or before FY2012		

2-2. Transfer of functions

2-1. This question is for those who answered "1. In operation," or "5. Dissolution, withdrawal and reduction of foreign capital ratio" and "i. Fiscal 2013" for "Operation status".

Are there any functions that were transferred from Japan overseas during fiscal 2013?

Select an item and circle the corresponding number from below.

For the transferred functions, enter the country and region it was transferred to. (multiple answers possible)

221	1	Yes	Only if you answered "Yes"	222	Transferred functions		Country and region transferred to
	2	No			1	Corporate planning	
			2		Sales and marketing		
			3		Research and development		
			4		Manufacturing and processing		
			5		Distribution		
			6		Finance		
			7		Human resources		

*Please refer to "Appendix II Regional and National Classification Code Table"

2-3. Year of establishment or foreign capitalization

Please write the two-digit month and four-digit year of the time when the ratio of shares or equity owned by foreign investors surpassed one third of the total shares in your company.

If the ratio of shares or equity owned by foreign investors was less than one third at the time of establishment, give the year when it surpassed one third of the total.

231	Year of establishment or foreign capitalization	YYYY	MM	* If the company that invested in your company changed either from a foreign investor to another foreign investor or from a foreign investor to a foreign-affiliated holding company, write the initial "Year of establishment or foreign capitalization" instead of the time when the investing company changed.

2-4. Reason for which the ratio of shares or equity owned by foreign investors has surpassed one-third of the total shares

Select and circle one number from the following.

If your investing company changed from one foreign investor to another foreign investor or from a foreign investor to a foreign-affiliated holding company, write "Reason for which the ratio of shares or equity owned by foreign investors has surpassed one third of the total shares" referring to the initial time instead of at the time when the investor changed.

241	1. Newly established by a single company	* Please include cases in which the ratio of shares or equity owned by foreign investors has surpassed one third of the total shares due to a capital increase after the M&A.
	2. Newly established as a joint venture	
	3. Merger & Acquisition	
	4. Other	

2-1. For those that selected "1. In operation" under "Operation status", please answer every following survey item beginning with "3 Employment (Total full-time persons employed)".

However, if you responded to "The FY2014 Basic Survey of Japanese Business Structure and Activities of the Ministry of Economy, Trade and Industry," fill in the survey items only **within the red frames**.

The "Basic Survey of Japanese Business Structure and Activities" is a designated statistical survey conducted by the Ministry of Economy, Trade and Industry for those companies with 50 employees or more and with capital of 30 million yen or more. For details, refer to page 5 of the "Notes for Completing the Survey Form."

2-1. If you selected an answer other than "1. In operation" under "Operation status", please answer 9 Investment environment in Japan and 15 Future business expansion in Japan.

3. Employment (Total full-time persons employed)

(Persons)

301	Total full-time persons employed (Number of foreign full-time persons included in the figure above)								
302									
303	Salaried directors (Number of foreign salaried directors included in the figure above)								
304									
305	Full-time employees (Number of foreign full-time employees included in the figure above)								
306									
307	Regular employees, regular staff (Number of foreign regular employees, regular staff included in the figure above)								
308									
309	Part-timers, casual employees								

* "Full-time employees" refers to regular employees, regular staff, part-timers, and casual employees

* "Full-time employees" refers to those who have employed for a period unspecified or at least one month, and those for at least 18 days within each of the previous two months at the time the survey conducted.

* Please do not include the number of temporary workers contracted from a temporary staffing agency.

* If there are no applicable figures, write "0."

4. Types and functions of establishments

4-1. Types and functions of establishments in Japan

Please enter the **number of establishments** for each of the functions below. (Units: No. of establishments)

		411	412	413	414	415	416	417
		Corporate planning	Sales and marketing	Research and development	Manufacturing and processing	Distribution	Finance	Human resources
1	No. of establishments							

*If an establishment bears multiple functions, enter it in each applicable function. Enter "0" if there is no applicable figure.

4-2. Location of regional headquarters

421 Does your company serve as a regional headquarters that controls functions (Note 2) of bases that have a capital relationship with the foreign parent company (Note 1) in the Asia and Oceania region?
Circle the corresponding number.
1. Yes 2. No

(Note 1) Parent company hereafter refers to the principal foreign investor entered in item 105 "Name of the principal foreign investor."

(Note 2) Function refers to those listed in the following under "Functions".

422 This is for companies that answered "1. Yes" in item 421.
Which countries and regional bases does your company control? Also, what functions in those bases does your company control?
Circle the corresponding country and region's number and select the corresponding function(s) from the function column below and enter that number. (multiple answers possible)

Country/Region	Function	Country/Region	Function	Country/Region	Function
1. China		7. Thailand		13. Australia	
2. Hong Kong		8. Indonesia		14. New Zealand	
3. Taiwan		9. Cambodia		15. Japan (Japanese companies other than your company)	
4. South Korea		10. The Philippines			
5. India		11. Malaysia		16. Other Asia and Oceania regions (Country/Region:)	
6. Vietnam		12. Singapore			

This is for those that answered in item 421 "2. No", or answered "1. Yes", but has a regional headquarters in the Asia and Oceania region other than your company.
Where is your parent company's regional headquarters that controls all of the bases in the Asia and Oceania regions located (excluding your company)? Also, what functions are controlled by that regional headquarters? Circle the corresponding country and region's number and select the corresponding function from the function column below and enter that number (multiple answers possible). Select "21. Not established" if the foreign parent company acts as the Asia and Oceania regional headquarters.

Country/Region	Function	Country/Region	Function	Country/Region	Function
1. China		9. Cambodia		16. Other Asia and Oceania regions (Country/Region)	
2. Hong Kong		10. The Philippines			
3. Taiwan		11. Malaysia		17. North America	
4. South Korea		12. Singapore		18. Central and South America	
5. India		13. Australia		19. Europe	
6. Vietnam		14. New Zealand		20. Middle East/Africa	
7. Thailand		15. Japan (Japanese companies other than your company)		21. Not established	
8. Indonesia					

Functions	1. Corporate Planning	2. Sales and Marketing	3. Research and development	4. Manufacturing and processing
	5. Distribution	6. Finance	7. Human resources	8. Other

5. Sales turnover and purchase turnover

5-1. Sales turnover

		¥ million					
511	Total sales turnover						
512	Exports (included in 511)						
513	Exports to principal foreign investors (included in 512)						
514	Exports to Asian region (included in 512)						
515	Royalty income (included in 511)						

* If your business is banking, life insurance or non-life insurance, write the current expenses. If your business is other finance, write the operating expenses.
* Write the amount of goods directly exported by your company carrying out customs procedures in its own name.
* Enter the exports from the principal foreign investor you put in Item 105 "Name of the principal foreign investor."
* If there are no applicable figures, write "0."

5-2. Purchase turnover

		¥ million					
521	Total purchase turnover						
522	Imports (included in 521)						
523	Imports from the principal foreign investors (included in 522)						
524	Imports from Asian region (included in 522)						

* If your business is banking, life insurance or non-life insurance, write the current expenses. If your business is other finance, write the operating expenses.
* Write the amount of goods directly imported by your company carrying out customs procedures in its own name.
* Enter the imports from the principal foreign investor you put in Item 105 "Name of the principal foreign investor."
* If there are no applicable figures, write "0."

6. Expenses

6-1. Payments to the principal foreign investor

Enter the payments to the principal foreign investor you entered in Item 105 "Name of the principal foreign investor" based on accounting data.

		¥ million					
611	Dividends						
612	Interest on loans						
613	Royalties						

* If there are no applicable figures, write "0."

6-2. R&D expenses

621	In-house R&D expenses						
622	Expenses for R&D commission						
623	Research grants						

* If there are no applicable figures, write "0."

6-3. Plant and equipment investments

631	Plant and equipment investment (excluding land)						
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(¥ million)

* Write the amount of acquisition of tangible fixed assets (including construction in process account and excluding land) during fiscal year 2013 before depreciation.

* If there are no applicable figures, write "0."

7. Profit

701	Current profit (Δ indicates a loss)						
702	Current net income (Δ indicates a loss)						

(¥ million)

* Add Δ before figures when you have made a loss in the current profit or the current net income.

8. Assets

801	Total assets						
802	Total net assets						

(¥ million)

9. Investment environment in Japan

9-1. What is attractive about expanding business in Japan?

Please select up to 5 top items from the following and circle the corresponding number.

911	1	Income levels are high. Customer volume for products and services is high (large market).	9	Extensive infrastructure (transportation, energy, communications, etc.)
	2	Sensitive to added value and trends in products and services. Proving ground for measuring competitiveness of new products and services	10	Solid financial environment, financing opportunities
	3	Concentration of global companies and affiliates	11	Extensive breaks and incentives
	4	Gateway to the Asian market. Optimal location for regional headquarters.	12	Extensive business support organizations
	5	Availability of quality personnel	13	Low cost of doing business (labor, real estate, etc.)
	6	Geographical advantage for accessing headquarters and countries your company manages.	14	Developed living environment
	7	Very open business regulations	15	Legal provisions regarding intellectual property is extensive
	8	High quality research and development environment	16	Increased demand is projected due to the earthquake
			17	Other (specify":)

9-2. What do you think are factors inhibiting expanding business in Japan?

Please select up to 5 top items from the following and circle the corresponding number.

921	1	Difficulty securing personnel. (management, engineers, persons with language skills, common labor, etc.)	8	Shortage of information and support services (shortage of market information in English, underdeveloped support organizations, etc.)
	2	High standard that users demand from products and services (quality, delivery, price, etc.)	9	Difficulty securing financing (difficult loan conditions, regulations regarding financing)
	3	High cost of doing business (labor, tax, real estate, etc.)	10	Living environment for foreigners (admittance system of schools, hospitals, etc. for foreigners; lifestyle differences, etc.)
	4	Exclusivity and distinctiveness of the Japanese market (intragroup transactions, connections, business practices, etc.)	11	Underdeveloped infrastructure (transportation, energy, communications, etc.)
	5	Not enough breaks and incentives (tax privileges, lack of available assistance, etc.)	12	Concerns regarding radiation exposure
	6	Strict regulations, permits and license system (legal restraints, product planning and inspection, etc.)	13	Concerns regarding natural disasters such as earthquakes and tsunamis
	7	Complicated administrative procedures (long time required from application to approval, complicated procedures, etc.)	14	Power supply concerns
			15	Other (specify":)

10. Cost of doing business in Japan

What do you think are inhibiting factors with regards to the cost of doing business in Japan?

Please select **up to 3 top items** from the following and circle the corresponding number.

1001	1	Labor costs	5	Facility costs (plant, information systems, office equipment, etc.)	9	Utilities (electric, gas, plumbing, etc.)
	2	Rent (office space)	6	Distribution costs	10	Land leasing costs
	3	Tax liability	7	Communication costs	11	Other(specify":)
	4	Land acquisition costs	8	Social security costs		

11. Employment and human resources in Japan

11-1. What do you think are inhibiting factors in securing Japanese personnel?

Please select **up to 3 top items** from the following and circle the corresponding number.

1111	1	High standards of compensation such as salary, etc.
	2	High standards of non-obligatory welfare costs
	3	Recruiting and hiring costs
	4	Strict labor regulations
	5	Lack of mobility in the labor market
	6	Underdeveloped employment agency services
	7	Business communication difficulties in English
	8	Other (specify":)

11-2. What do you think are inhibiting factors in securing foreign personnel?

Please select **up to 3 top items** from the following and circle the corresponding number.

1121	1	High standards of compensation such as salary, etc.
	2	High standards of non-obligatory welfare costs
	3	Difficulties obtaining permanent residence
	4	Difficulties obtaining work visas
	5	Difficulties obtaining visa for domestic workers and babysitters
	6	Difficulty finding residential accommodation
	7	Lack of medical facilities with English speaking staff
	8	Lack of international schools
	9	Difficulty finding employment for spouse
	10	Business communication difficulties in Japanese
	11	Other (specify":)

12. Business Partnerships with Japanese companies

12-1. What is the total number of Japanese companies that your company partnered with?

Please select **only one** from the following and circle the corresponding number.

1211	1	Less than 1 company
	2	1 company
	3	2-4 companies
	4	5-9 companies
	5	More than 10 companies

12-2. What was the advantage in partnering with a Japanese company?

Please select **only one** from the following and circle the corresponding number.

* Please respond only if you answered no. 2-5 in 12-1.

1221	1	Made entering the Japanese market easier
	2	Achieved business stabilization and expansion
	3	Served as foothold for Asia market expansion
	4	Gained outstanding technology and expertise
	5	Learned Japanese business practices
	6	Made use of partner's human and corporate network
	7	Raised trust and reliability from customers
	8	Other (specify":)

13. What are your future plans for business partnerships with Japanese companies?

Please select **only one** from the following and circle the corresponding number.

1301	1	Aggressively promote business partnerships with Japanese companies
	2	Partner with Japanese companies as needed
	3	Not considering business partnerships with Japanese companies
	4	Do not know

14. What are your thoughts on your company's hiring outlook for this year?

Please select **only one** from the following and circle the corresponding number.

1401	1	Will increase staff
	2	Maintain current conditions
	3	Will reduce staff

15. Future business expansion in Japan

What are your thoughts on future business expansion in Japan? Please select just one from the following and circle the corresponding number.

1501	1	Planning business expansion
	2	Maintain current conditions
	3	Planning to downsize
	4	Discontinue operations

This completes the survey. Thank you for your cooperation.